

Roseville United Methodist Church Release and Indemnification Agreement

For use of the Roseville United Methodist Church Facilities

Name of Person/ Group/Organization: _____

Purpose of Use: _____

Roseville United Methodist Church, located at 4118 Rte 549, Roseville, PA 16933 (hereinafter referred to as "RUMC"), hereby agrees to permit _____ (hereinafter referred to as "Organization") to use the following RUMC premises: _____, but only for the purpose(s) listed.

In consideration of RUMC permitting Organization to use RUMC premises, and intending to be legally bound, Organization hereby agrees as follows:

1. Organization, on behalf of itself, its members, agents and employees hereby releases RUMC, its trustees, officers, agents and employees, from all liabilities and claims for damages and/or suits for or by reason of any injury or injuries to any person or persons or property of any kind whatsoever from any cause or causes whatsoever while Organization is in or upon RUMC premises or any part thereof during the term of this Agreement, or occasioned by any occupancy or use of RUMC premises or any activity carried on by the Organization in connection therewith.
2. Organization hereby covenants and agrees to indemnify, defend and hold harmless RUMC, its trustees, officers, agents and employees, from and against any and all liability, claims, charges, expenses (including counsel fees) and costs on account of or by reason of any injuries, liability, claims, suits, or losses however occurring or damages growing out of the same, arising out of the Organization's use of RUMC premises, whether or not caused in part by a party indemnified hereunder.
3. RUMC has the right to require acceptable proof of certain insurance coverages, limits and endorsements depending upon the purpose(s) of the use. Failure to provide acceptable and timely evidence of these insurance requirements to the Church upon request will result in the immediate termination of the right to use RUMC premises. When RUMC requires insurance from Organization for use of RUMC premises then RUMC must be named as an additional insured
4. The signatory is authorized to sign this document on the Organization's behalf and understands and agrees that RUMC accepts no responsibility or liability for any acts or injuries occurring from the use of RUMC facilities for the purpose stated above.

Basic requirements for all seeking to use the church facilities:

1. Alcoholic beverages in any form are not permitted on the church property. The pastor and administrative council have the right to cancel any further use of the church facilities if alcohol is found on the church property.
2. As the spokesperson for your organization, you are responsible for making sure all the members of your organization entering the church facility abide by the appropriate rules as laid forth in this contract as well as proper manner of behavior.
3. There will be no smoking permitted on the church property
4. There can be no sitting on the tables. You are responsible for all damages.
5. Table decorations can be free standing only. No decorations on the walls or ceilings.
6. We do not provide dish soap, paper products, or any cooking utensils. Nothing is to be removed from the kitchen.
7. Please clean the area you are using before you exit the building, including the floors and removing all trash. Please turn out all lights before leaving, both in and outside of the church building. Close and lock all windows. Check faucets and toilets for running water. You are responsible for any damages while you are using the building, and for cleaning so it is in as good or better condition than when you entered. Chairs are to be stacked in the closet. Do not put away tables. Dust mop provided, but do not wet mop.
8. Retain one copy of this contract for your records.
9. If there are any problems when you arrive, please notify Alene York (549-4381).
10. All checks should be addressed to RUMC and mailed to 446 Pumpkin Hill Road, Mansfield, PA 16933.

Basic Fees for Using Church Building:

1. Entire downstairs with catering services \$200 plus the agreed upon amount per plate
2. Entire downstairs without catering services \$300
3. Sanctuary and Annex \$150
4. Annex Only \$50
5. Meeting Room \$25

The amount the Organization owes RUMC is _____

Terms:

1. A deposit of 50% of the building use fee will be returned with this form unless otherwise noted.

2. If event is canceled 60 or more days ahead of schedule date, the deposit will be returned.
3. Balance due two weeks prior to event.

Specific requirements)if any:

The insurance covering RUMC will not be responsible for any injuries incurred during event.

In the event of the violation of these terms, use of the building will be terminated.

Distribution Date: _____

Original in RUMC church office

Copy to Organization

Please sign and print your name with today's date

Spokesperson for Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Date of Event: _____

Description of Event: _____

Pastor:

Administrative Chair: _____